# Red River Community House

**Activities Leader Job Description**

The Activities Leader performs a variety of duties in support of the activities and services of the Community House. This person is required to set a proper example through attitude, behavior, and appearance and must be protective of the reputation and traditions of the Community House. The Activities Leader reports to the Community House Activities Director.

**Required Qualifications**

1. Completion of at least one year of college.
2. A passion for working with children and adults in a family-focused atmosphere.
3. A serving heart.
4. Team player.
5. Self-starter.
6. Strong work ethic.
7. Good communication skills.
8. Flexibility.
9. Open minded and a willingness to try and learn new things.
10. Ability and desire to take ownership of activities.
11. Certification in first aid and CPR (a class will be held during staff training for those who do not have this certification).
12. Available to start June 1 and to work until at least August 5.

**Examples of Duties**

1. Lead hikes, including interpretive hikes.
2. Lead fitness activities.
3. Lead children’s activities – arts and crafts, games, and music.
4. Teach line dancing.
5. Supervise movie nights.
6. Lead children’s Sunday school.
7. Operate a sound system.
8. Assist with marketing the Community House’s programs.
9. Perform building maintenance.
10. Perform other duties as required.

**Work Schedule**

The Activities Leader is expected to work as many hours as necessary to successfully perform the expectations of the job. Workdays may involve split schedules and days off will vary each week. Internship credit is possible depending on the student’s major.

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